



## Enrolment Policy

Our mission, at St Agnes School, is to nurture and inspire our students with a quality education, based on Catholic beliefs and traditions, within a positive community. This mission determines our priorities for accepting enrolments.

*Where vacancies exist, enrolment preference will be given to the children of:*

1. *Families who already belong to the school community.*
2. *Catholic families who belong to the parish community.*
3. *Other Catholic families.*
4. *Other families who value the Catholic ethos of our school.*

### Enrolment Policy - Guidelines and Implementation

#### 1. Availability of a Vacancy

- 1.1 The principal will determine the availability of a vacancy.

#### 2. Enrolment Age

- 2.1 A child is eligible to commence preparatory year provided he/she is five years of age by 30 June of the year enrolled in Prep.

- 2.2 A child's birth certificate and baptismal certificate must be presented at the time of enrolment.

#### 3. Enrolment Applications

- 3.1 It may be necessary to use the date of application to assess applications of equal merit.
- 3.2 The signing of a Confirmation of Enrolment form indicates the intention of parents to support school policies and policy guidelines.

#### 4. Children with Special Needs

- 4.1 Enrolment of children with special needs will be as per guidelines established by Brisbane Catholic Education. These will be outlined to parents at the first interview.

#### 5. Application Fee

- 5.1 An acceptance fee of \$200 is to be paid at the time of enrolment confirmation. This fee reserves an enrolment for the start of the year and also covers the costs associated with processing the application. \$100 of the Enrolment Fee will be credited to the first term of school fees for the family.