

ST AGNES CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION (P&F)
GENERAL MEETING



Minutes of Meeting held at 7pm on Tuesday 12th February 2019

Attendees: Bernadette Judd, Liam Beatty, Julie Kluck, Gareth Greenwood, Andrew Lankowski, Shane Boyce, Steve Harris, Moira Roosmale-Cocq, Linda Bambrick, Amy Welsh, Michael Gleeson, Elliott Murray, Rachelle French, Katie Poli, James Walsh, Joel Zagami, Keira Sommerfeld, Georgie Thomson, Nelle Griffin, Matthew Lechte, Susan White

Guests: Cr Krista Adams

Apologies: Terri Lucas, Johnny Nohr, Katrina Ryan

Item	Topic
1	Welcome: Meeting opened at 7.00pm
1.1	Julie Kluck opened meeting and welcomed attendees.
2	Opening Prayer
2.1	Liam Beatty gave a summary of recent Panama trip.
3	Introduction to Executive
3.1	<p>Voting in new Executive Member:</p> <ul style="list-style-type: none"> • Treasurer: Shane Boyce - Julie moved motion, Steve seconded. <p>Executive:</p> <ul style="list-style-type: none"> • President: Julie Kluck • Vice-President: Gareth Greenwood • Secretary: Andrew Lankowski • Treasurer: Shane Boyce
4	Previous Minutes
4.1	Minutes from 2018 AGM ratified.
4.2	<p>Actions from previous meeting:</p> <ul style="list-style-type: none"> • Envirobank – Julie to obtain further information: <i>240L bin (wheelie bin size) may be suitable for school; could become deposit centre for P&F. 22 containers (\$2.20) per week. Charge 50 containers per pickup. Bernadette happy to have recycling bins put in eating areas. Can lock wheelie bins if necessary to avoid mess/theft. If go ahead, will get Envirobank account. Worst case scenario if not enough waste generated to meet quota, cost is negligible. Many benefits for curriculum ideas for sustainability, maths etc. Contract length 12mths?</i> Julie moved motion moved to engage Envirobank. Georgie seconded. • Long jump pit costs: <i>The same company that did courts, quoted \$20k for long jump pit. Bernadette to source alternative quotes.</i>
5	Community Updates
5.1	<ul style="list-style-type: none"> • Cr Krista Adams – Refer Cr Adams report below.
6	Principal's Report – Bernadette Judd
6.1	<ul style="list-style-type: none"> • Refer Principal's report below. • Harlem Globetrotters visit a hit with kids – used new courts, preppies included also, players came with positive messages for students to take away (supporting your teammates etc.) • Newsletter has new format - 398 views last week.
7	Committee Updates
7.1	<p>Voting in new Committee Members:</p> <ul style="list-style-type: none"> ○ Grants Officer: Matthew Lechte – Julie moved motion, Steve seconded. ○ Working Bee Coordinator: Joel Zagami – Julie moved motion, Steve seconded. <p>Introduction to Committee Members:</p> <ul style="list-style-type: none"> • Joel Zagami - Working Bee Coordinator

ST AGNES CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION (P&F)
GENERAL MEETING

	<ul style="list-style-type: none"> • Matthew Lechte – Grants Officer • Nelle Griffin - Uniform Shop • George Thomson – Marketing Coordinator • Keira Sommerfeld – Fundraising Coordinator • Joel Zagami – Working Bee Coordinator • Katie Poli – Book Club Coordinator • Elliott Murray - Sports Support Coordinator • Amy Walsh – Events Coordinator • Vacant – BBQ Coordinator • Vacant – Fete Coordinator
7.1	<p>Tuckshop – Julie</p> <ul style="list-style-type: none"> • Prices being increased (supplier increased costs) - not had increase since 2016. • New menu winter term 2/3. • Volunteers call out in newsletter.
7.2	<p>Uniform Shop – Nelle</p> <ul style="list-style-type: none"> • Strong and constant sales from November to January. • New uniform supplier Hozikosi - timely deliveries and good quality stock. Will continue as supplier. • Winter stock orders and St Agnes jacket orders will be placed by end February. • Volunteers are requested to assist in the Uniform Shop and many thanks to the parents who have already offered to help. • Thank you to the many families for second hand uniform donations.
7.3	<p>Communication/Marketing – Georgie</p> <ul style="list-style-type: none"> • Please send through contributions for newsletter collation if required, can be just notes. • Managing Facebook page. • Executive to discuss ideas for marketing, then table for committee discussion in few weeks.
7.4	<p>Fundraising – Keira</p> <ul style="list-style-type: none"> • Easter raffle being organised • Mothers Day's Stall - 10 May (tentative) - \$5 each child (1 gift only).
7.5	<p>Sports Support – Elliott</p> <ul style="list-style-type: none"> • Volunteers needed for swimming carnival - Online permission slip will be distributed next week.
7.6	<p>Events – Amy</p> <ul style="list-style-type: none"> • Organising the following events: <ul style="list-style-type: none"> ○ High tea (4 may) ○ Bush dance (end term 2) ○ Trivia night (27 July) ○ Outdoor movie night (early Sep) ○ Mini Mudder (term 4) ○ Christmas Carols (term 4)
8	<p>General Business</p>
8.1	<ul style="list-style-type: none"> • Meeting dates & contact details will be placed on portal • P&F Federation membership – tabled for next meeting • Recurring expenditure (camp costs, admin costs (photocopying, m/tea etc.)) - tabled for next meeting • Sep meeting currently scheduled as same night as Coral Festival – Executive will adjust P&F meeting • Adventure Playground needing repairs - Audit completed over holidays - repairs being organised.
	<p>Next Meeting: 12th March 2019</p>

ST AGNES CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION (P&F)
GENERAL MEETING

Principal's Report

Welcome to 2019 and a very special welcome to our new families particularly those beginning their school journey at St Agnes. In 2019 we have started the year with 349 students, and we have 14 classes.

We have four new staff members, Mrs Libby Felsman who is working as our teacher librarian whilst Mrs Rochelle Rimmer teaches Year 6 this year. Mr Adam Jenkins in Year 5, Mrs Kelli Rootes in Year 2 and Miss Jasmin Kay in Year 1. We welcome back Mrs Melissa Buchanan who is filling in for 12 months in our Early Years Literacy Support role, whilst Mrs Trish Juillerat is on leave. Our new EALD teacher is Genevieve Machin who joins us weekly on a Thursday to support students who have English as a second language.

We have had a great start to the year with enthusiastic students and teachers excited to be in their new classes. We welcomed our new Prep cohort with a sausage sizzle last Sunday with over 170 parents and students in attendance. We look forward to welcoming parents to classes for the Parent Information Evening next Tuesday night.

We had a huge shuffle of classes and teachers at the end last year which meant significant effort over the holidays to get classes ready for the start of this year. Thanks again to the parents for their support of the revitalisation of our classroom spaces and to the P&F for the funds that supported the purchase of new furniture and iPads.

Over the holidays we completed a number of projects:

- New data projectors and boards in Year 3 to 6 as well as the library
- Block B had new carpet laid and was painted
- The old art room was repainted prior to being used as a Year 1 classroom
- General maintenance on buildings was undertaken
- The oval was aerated and fertilised and the sprinkler system repaired
- A small shed was constructed on the blue courts for netball and tennis equipment
- An outdoor learning space was created beside Block D
- The entrance of the school was revitalised with a new reflection space featuring the beautiful cross constructed by Mrs Maria Barry and our students. The cross is made up of individually crafted symbols of our St Agnes Catholic community.

Mr Claudio Zorzetto started as our contract grounds and maintenance man at the end of last year. Claudio worked tirelessly over the holidays to ensure the grounds were kept well maintained. We also thank Cuc Nguyen who does an amazing job supporting Claudio with keeping the grounds and gardens tidy.

Next Wednesday will be our Opening school mass and induction of our Year 6 school leaders. Our Year 6 students started their leadership preparation with a reflection day last year and a retreat day last Friday. Our Year 6 students have been impressive in the way they have embraced the start of the year as our senior students. Each Year 6 student will nominate or be elected to a position of Student Council, Service Ministry, Technology Ministry, Sustainability Ministry or a Sports Leader.

Swimming started last week with Year 3 returning to the Griffith University Aquatic Centre and Year 4 to 6 to Mt Gravatt State School with new instructors from Rackley Swim School. The swimming carnival for Year 3 to 6 will be held on 28 February at the Griffith University Aquatic Centre

We have been asked to join all Catholic schools in Brisbane and show our support for families in Townsville affected by recent floods by participating in *Show the LOVE for Townsville Day – 14 February*. Students are asked to bring in a gold coin donation on Thursday.

Next Tuesday 19 February is our Parent Information Night. OSHC can assist with child minding if required. Each class teacher will run a parent session at 6.15pm that will be repeated at 7.35pm. In between the two class sessions

ST AGNES CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION (P&F)
GENERAL MEETING

will be a parent presentation which will include information about Liam's experience at World Youth Day and the 2019 school initiatives.

Our Year 4 to 6 have begun iPad bootcamp and cyber safety education sessions as we begin the 1 to 1 iPad program for the year. There will be an opportunity for a parent information evening later in the term for questions prior to the students taking the devices home.

2019 is an internal review year for St Agnes, it is an opportunity for us to use the School Improvement Framework which is based on the National Improvement Tool to reflect on current practice and policy. It provides opportunity for us to celebrate our strengths as a school community and determine areas we need to improve. The student, parent and staff feedback from the BCE Listening Survey from last year will provide us with valuable information during this process. The internal review year is the mid-point in the 5-year school review cycle where we check in with how we are going before the official external school review due in 2021.

I will be attending a Leadership Cluster conference next Thursday and Friday with 43 other Catholic schools. The focus of the days will be the use of the School Improvement Framework in our community. It will also be an opportunity to review our strategic plan and finalise annual goals for St Agnes for 2019. A detailed update of the annual goals will be provided at the March P&F meeting.

We have launched a new newsletter format for 2019. We are still in early stages of using the new format and it will be a few weeks before we can have it uploaded to the Parent Portal. I thank Mrs Colleen Fell for her time and energy in learning and working on the newsletter sway presentation. Of use to the school is also the report that can be run each week that informs us of the number of views the newsletter has received and even the average time spent reading the content.

In 2019 we are all looking forward to a very productive year of partnership and of learning and growth at St Agnes. Our theme for the year is *Light Up the Spirit*. Our school theme directly relates with Liam's experience in January this year when he travelled to Panama for World Youth Day. Liam will present at this week's assembly to the students about his experience and at the Parent Information Night next Tuesday. The staff had a short prayer reflection with Liam last week and will also be involved in a more in-depth spirituality twilight later in the term.

Bernadette Judd

**ST AGNES CATHOLIC PRIMARY SCHOOL
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GENERAL MEETING**

COUNCILLOR'S REPORT February 2019

- Half Basketball Court installation in Joachim Street Park. This equipment is replacing the small play-ground due to no longer complying with Australian Standards
- Council is ramping up traffic safety around schools for the first term of the year by working with schools to implement and enforce safety measures. Holland Park School's this term are; Cavendish Road SHS, Holland Park SS, St Joachim's Primary School, Marshall Road SS.
- Koala Pavement Signs in Pine Mountain Road, Mt Gravatt East.
- Brisbane City Council are currently negotiating purchase of land in Nurrann and Carrara Street, Mt Gravatt East for Koala Habitat.
- Upgrade works to Dog off Leash Area (DOLA); Shaftesbury Street Park and Boundary Road
- Glindemann Park Bushcare Group, Working Bee, Saturday 9th February 2019.
Meeting at Southwest corner of Glindemann Park **Wear:** Sensible work clothes including long pants: strong shoes and a hat are essential, and bring a water bottle. Gloves and tools provided.
- Eminem Concert at Queensland Sport and Athletics Centre (QSAC) in the Main Stadium on Wednesday 20 February. We are hopeful of attracting 44,000 patrons to this event. Heavy traffic on this evening avoid area if possible.
- A new SAM sign has been installed in Tarrant Street, Mt Gravatt East
- Cambrae Street, Tarragindi has been resurfaced
- Bus Stop 49, located along Marshall Road at Hexham Street, Tarragindi is being upgraded as part of the Bus Stop Accessibility Improvement Program
- Queensland Urban Utilities are about to start works on a water meter replacement in Crest Street, Holland Park

Kerbside Collection

Holland Park Ward

Suburb	Week Starting
Holland Park	25 February
Holland Park West	25 February
Tarragindi	4 March
Mt Gravatt	11 March
Mt Gravatt East	11 March



Council will not collect unacceptable items placed on the kerb and illegal dumping fines may apply if unacceptable material is not removed.

Acceptable items	Unacceptable items
<ul style="list-style-type: none"> • furniture and white goods (fridges) • household appliances, including stoves • carpet and lino • bath and laundry tubs • wood products 	<ul style="list-style-type: none"> • vegetation, dirt, stones and potted plants • construction waste (bricks, concrete, roofing iron/tiles) • asbestos • car parts and tyres • general household waste • liquids and hazardous wastes (paint, chemicals) • gas bottles • glass and mirrors

Residents are encourage to download Council's free Brisbane Bin and Recycling app through the App Store or Google Play and keep the push notifications enabled to receive alerts about their annual kerbside collection in the week before the collection begins. The app also features information about what items are accepted for kerbside collection, as well as a quick guide to recycling, information about Council's waste and recycling facilities, and a personalised bin collection calendar to help residents know when their waste, recycling and green waste bins will be collected.