Minutes of Meeting held at 7pm on Tuesday 13th March 2018

Attendees: Steve Harris, Johnny Nohr, Olivia Keegan, Andrew Lankowski, Bernadette Judd, Liam Beattie, Andrew Catto, Carla Troon, Elliot Murray, Georgie Thomson, Gareth Greenwood, Julie Kluck, Katrina Manahan, Mel Neuendorf, Moira Roosmale-Cocq, Nelle Griffin, Paul Gallagher, Rachel Marchesini, Sophie Henderson

Guests: Cr Joe Kelly

Apologies: Cr Krista Adams

ltem	Торіс	
1	Welcome: Meeting opened at 7:06pm	
1.1	Steve Harris opened meeting and welcomed attendees.	
2	Opening Prayer	
2.1	School Prayer delivered by Liam Beattie.	
3	Ratification	
3.1	Motion 1 (Raised: Johnny Nohr): Ratification of Secretary to the Executive Committee.	
	 In accordance with clauses 5.2 Election of Office Bearers and 5.3 Vacancies on Executive of the Constitution, the Executive Committee has appointed Andrew Lankowski to the role of Secretary. Seconded: Carla Troon. Show of hands: Passed. 	
3.2	Motion 2 (Raised: Johnny Nohr): Year 6 Camp – P&F contribution to bus expenses.	
	 In previous years the P&F has contributed towards the bus expenses associated with camps for Year 4 and composite Year 5/6. This year with no composite Year 5/6 and with Year 6 going to Canberra, motion raised that the P&F make following budgetary allowance for 2018: Year 4 Camp - \$800 Year 5 Camp - \$1200 Year 6 Camp - \$2000 Seconded: Mel Neuendorf. Show of hands: Passed. 	
4	Previous Minutes	
4.1	Minutes from 2017 AGM ratified.	
4.2	Minutes from previous meeting (13/2/2018) ratified.	
5	Community Updates	
5.1	 Joe Kelly MP – Councillor for Greenslopes Bullying – often not occurring within schools. Recommended Kids Helpline: 1800 55 1800 Domestic Violence support group in Greenslopes – meet monthly. Next meeting in parliament house Meningococcal – looking to raise awareness. Talk to GP or Community Health Nurse. Recommended 13HEALTH World's Greatest Shave – Joe's relative affected by Leukaemia. Joe getting head shaved 11am 	
6.2	Friday 16/3 @ Stones Corner Barber Shop Krista Adams MP – Councillor for Holland Park Not available to attend Refer to Report below for more details on: Recent Road Resurfacing Queen's Baton Relay Term 1 School Enforcement List Park Improvements Keport a Pothole' Road Works Bus Stop Improvement Program Kerbside Collections DTMR Works Recent Footpaths Installations/Upgrades SAM Locations Community Corner	

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6.1	 We were fortunate to have wonderful weather and a successful swimming carnival at Griffith University. Thank you to Liam Beatty, Patrick Crilly, staff and parents for their organisation and support of the day. We are presently investigating using the Griffith pool for swimming lessons in Tarm 4. Cost time in travel and available dates are being cardidated.
	 Term 4. Cost, time in travel and available dates are being considered. This Friday, 31 students will compete at the Catholic II Zones carnival at Chandler Aquatic Centre.
	 The Dance Program is underway, and we have had great participation and positive feedback from the students. We look forward to the Year level performances at the fete.
	Angela Bromfield our Guidance Counsellor will present the Bullying NO Way message at assembly
	on Friday with our Year 5 and 6 students. 6B will lead assembly on Friday with a special Harmony
	Day presentation. Our Student Council are inviting all students at St Agnes to participate in a multi- cultural Free Dress Day for a gold-coin donation to celebrate Harmony Day (21 March) and raise
	money for Project Compassion.
	• This Saturday 17 March we will have an Open Day for new families. I thank the St Agnes families
	who have children in the band or choir who are giving up their time to perform on Saturday. Some of
	 our student leaders will also speak to families and assist with school tours. On Monday 19 March we will begin the week with a short liturgy in the undercover area to celebrate
	• On Monday 19 March we will begin the week with a short littingy in the undercover area to celebrate St Joseph's Day. It is an opportunity for us to remember our Josephite Charism and our connection
	to the Sisters of St Joseph who founded our school in 1962.
	• We are moving to a new company to do school photos this year, Kirby Studios. School photos will
	take place on 8 May. Kirby studios are also putting together a short video for St Agnes for our website, parent portal and to use on special occasions like Open Days. The video will be a collection of footage
	of a day at St Agnes. Filming for the video will take place in May.
	At a recent Brisbane Catholic Education Leadership Cluster meeting the St Agnes leadership team
	engaged with a new strategic planning tool and the new School Improvement Framework. Planning
	 is continuing with school staff to complete the 2018 to 2021 St strategic plan. The refurbishment of the main toilet block including the boys, girls and disabled toilet is scheduled to
	be completed by the end of next week. The project timeline was extended due to a number of
	structural factors requiring attention. The finished product will be a much better facility for students
	and we are all looking forward to project completion.
	 The retaining wall construction adjacent to new courts is to take place over the Easter break. Weather permitting the landscaping earthworks around the red playground and courts will also be completed
	during the holidays.
	Parent teacher interviews for Year 1 to 6 will take place from next Thursday through to the following
	Wednesday. Bookings can be made online through the Parent Portal. Prep families have already
	had an initial meeting with their teachers and a follow up meeting for Prep families will take place early Term 2.
	 St Agnes will not be participating in the Gala Days this year, we are currently in consultation with
	Clairvaux MacKillop and the facilitator of their Health and Recreational Program, along with other
	local primary schools for a different format for interschool sport for Years 4 to 6 in Term 2.
	 Holy Week starts on 26 March, we will have a short liturgy each morning in the hall for Holy week starting at 8.35am to celebrate the final days of Lent and the events leading up to Easter Sunday.
	• Term 2 will start on Tuesday 17 March due to an additional Pupil Free Day on Monday 16 March.
	The teaching staff at St Agnes will be joined by the staff at St Elizabeth's Tarragindi and we unpack
	the new Relationships and Sexuality Curriculum with the goal of implementation late 2018.St Agnes not online with Naplan this year.
7 7.1	Committee Updates General - Executive
	School Transport Management Plan: 14/3/2018
	Organised by Cr Adams. Bernadette & Johnny both attending. Johnny presenting number of
	 recommendations on behalf of P&F Association (Refer Recommendations attached). Parish Hall/Kitchen:
	 Parish Hall/Kitchen: Letter received re utilisation. Need to follow rules. Both Tuckshop & Hall managed by Parish, but
	rented out separately.
	Federation of P&F Assoc. of Catholic School in Qld:
	Invoice sent every year ~\$2000 (\$7.40 /student). Last year wasn't paid, left unresolved. May request visit for chat to P&F. May be requested to use standard templated constitution.
	May play a mediator role b/w P&F & school if necessary? Documentation available.
	ACTION: Steve to invite member from Federation to next meeting to present.
	Technology update:

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r				
	Google Account created for P&F Executive (stagnes.pandf@gmail.com), plus individual emails			
	created for President, Vice President, Treasurer, Secretary. Google Drive storage available and all			
	P&F documents/correspondence will be centrally stored moving forward.			
	ACTION: Andrew to create 'stagnes.pandf.uniformshop@gmail.com' for Nelle to leverage.			
	Vacant role – Events Coordinator			
Still require personnel to fulfil Events Coordinator role.				
Can be fulfilled by more than one person.				
Bush Dance & Trivia Night good fundraising activities, but won't go ahead without volur 7.2 Treasurer – Olivia				
	Motion 3 (Raised: Olivia Keegan): Approve the 2018 Budget			
	Motion is raised to approve the 2018 Budget.			
	Seconded: Johnny Nohr. Show of hands: Passed.			
7.3	Tuckshop - Julie			
	No issues.			
	Refer Tuckshop Report below.			
	 ACTION: Bernadette to follow up with Parish regarding Test & Tag requirements. 			
7.4	Uniform Shop - Nelle			
	No issues.			
	 Cold weather – big sell on jumpers. Order done for jumpers for littlies. 			
	Friday (16/3) is last day for Jackets for Grades 4-6. Order being done Monday.			
7.5	Grants			
	 \$1500 Lord Mayor suburban initiative (going towards Fete). 			
	Will attempt to get grant for Stage.			
7.6	Communications/Marketing – Georgie			
	Southern Star to do article on Fete – early May. Working on best way to stage photo to showcase			
	best things about the Fete.			
7.7	Fete Update – Julie			
	The Fete committee caught up this month to go over the outstanding activities to date and are excited			
	as all seems to be on track.			
	Refer Events Fete Report attached.			
	 ACTION: Marketing – Fete committee to finalise initial print and order marketing posters. 			
	 Electrician on the day: Looking for volunteers or ideas on where to source. 			
8	General Business			
8.1	Nil.			
	Meeting Closed at: 8:15pm			
	Next Meeting: 8 May 2018 (no meeting in April).			

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St Agnes Parents and Friends Association

<u> Treasurer's Report – February 2018</u>

Funds Available

• \$63.8k represents cash account balance as at 28 February 2018.

Activities Report – 1 February 2018 to 28 February 2018

- Inflows: \$2.8k.
 - This is uniform shop income.
- Outflows: \$13.4k.
 - \$7.5k uniform shop invoice
 - \$4.5k tuckshop supplies and wages
 - o Remainder are a few minor fete expenses

Other Points:

- Square Card Reader as agreed last meeting I purchased one of the Tap and Go readers. It's taking some time to set it up due to our entity type. They essentially need to establish that we are a proper Association so we've had to submit the details for a few of the Committee members. They seemed to have accepted our information to date and are currently testing a payment to our P&F account and hopefully after that we can start testing it. Julie has been playing with setting up the dashboard component.
- ACNC (Australian Charity and Not-for-Profits Commission) Reporting for this year is completed. Every year we need to complete an online report to ensure we maintain our charity status. I have submitted our report and waiting on their response.
- Budget has been sent to those whose areas feed into the budget. Events areas have been left at nil for the moment. Looking to make a profit of approx. \$54k. Majority of this is the profit from the fete. Please see attached budget.

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St Agnes Tuckshop Report P & F Meeting 13th March 2018

Summary

Menu

- Summer Menu Term 1 2018 is running well.
- Term 2 will aim for a new winter menu.
- Tuckshop will run a limited menu on March 23rd and will be closed for cleaning on 26th of March

OH & S

- Tuckshop had an inspection from David England Cath Ed WHSO on Thursday
 - Our Food Safety Procedures are currently sufficient
 - Following updates are required
 - Additional cold and hot thermometers
 - Food Safety Course updated
 - o Some issues with maintenance and Food Safe fit out
 - Equipment needs to be tested tag again out of date
 - Was this done by the Parish or School last year?

Sales

Sales for January and Feb are \$5280.40

Volunteers

Thank you to the volunteers who are helping the Tuckshop this year.

2018 Priorities

Food Safety Program – in progress

Julie Kluck Tuckshop Convenor

Fete Update Mar 18

ltem	Торіс		
	The committee caught up this month to go over the activities to date and outstanding and are excited as all see		
	to be on track.		
1	Donations & Sponsorship – Carla Troon & Alison Parks		
	Carla and Alison have had a great month with securing raffle prizes and Sponsors. We have our platinum L J		
	Hooker –Mt Gravatt as well as a Gold and a few silver/bronze as well which include- The Good Guys Mt Gravatt,		
	Krista Adams (Grant), Bunnings, Freedom Fuels, BeautyFULL 7 BBC Digital.		
2	Volunteers- Working Bees & Stall Support: Katrina Ryan and Julie Kluck		
	Volunteers are high on the radar as there are still a lot of gaps to fill!		
	All packaging product and equipment has now been ordered. The packaging will be separated into stalls and in the		
	P&F shed ready for early distribution (sweets/cake) or for on the day.		
	WORKING BEES NEED SUPPORT		
3	Stalls & Rides: Katrina Ryan and Julie Kluck		
	We had a stall convenors meeting this month just to touch base with everyone and see if there are any major gaps		
	we need to close before the holidays. Everyone seems to be on track with the main focus across the stalls to be		
	finding volunteers.		
4	OH&S – Zsoka Gallagher		
	Zsoka Gallagher has kindly put her hand up for the OH&S role. Julie has met with Zsoka and Liesel (OH&S at the		
	school) and has a clear plan on what needs to be finalised prior and on the day.		
	The electrician has now done a walk through with Julie and will donate the equipment but we still need an electrician		
	on the day to setup. If anyone knows of one in the community, please let us know.		
5	Marketing – Viviana Zocaro		
	Now that the major sponsors have been secured, we are going to do the initial run of the posters. We are aiming to		
	get some of these around the school end of this week to ensure we have them up for the open day.		
	Viv has also secured a spot with Quest newspaper which she will reach out to P&F Communication to assist with and will get approval from the exec and school prior to being sent off.		
6	Fete Theme – Catherine Murray		
	Catherine is working on the signage and theming for the stalls areas as well as creating something we can have for display for the open day in March.		
7	Entertainment – Kirsty Cole & Sally Greenwood		
	Kirsty and Sally have now agreed the spot for the school performance (11-11.45) and working on filling the roster.		
	They will be working on finalising the announcer for the day. They would also like to propose Krista Adams open		
-	the Fete and if approved will get the exec to send out the invitation.		
8	Treasury – Olivia Keegan		
	Olivia has purchased one Smart reader investigated a way in which we can setup an account with them and is in the		
	final stages of getting this approved. Julie has setup and tested the software for POS use and looked into WIFI		
	solutions if required. We will now be looking to get the school approval that we can use the schools IPAD on the		
	day. If all of the planets align we are requesting approval to purchase 9 (2 rides, 3 food, 2 raffles and 2 café) at total		
	cost of around \$350-\$400 depending on type of unit. If the account is setup, we get \$500 worth of fee free transactions so will cover the cost at the Fete.		
	Olivia has also gone over the notes from 2016 and is putting her cash room team together!		
9	Logistics, Equipment and Safety – Joel Zagami		
	Joel and his team are also looking after the camp out/ security for the Saturday night. We have secured one family		
	and still looking for another.		
	Action Tasks March: Fete Committee		
	Action Tasks March: Fete Committee Marketing- finalise initial print and order marketing posters 		

Fete Update Mar 18

Acti	Action Tasks March: P&F	
	 Payment options – Approval to purchase 9 readers if the exec and school approve the setup. Electrician on the day- Any volunteers or ideas on where to source. Open Day – Is there anything else they would like for the open day re the fete 	

Cr Adams P&C	Report – March				
2018					
Recent Road Resurfacing	Queen's Baton Relay				
Holland Road, Holland Park Peasant Street, Holland Park Barton Street, Holland Park West Patmore Street, Holland Park Snowden Street, Tarragindi Bapaume Road, Tarragindi (12/2-20/2) Esher Street, Tarragindi (5/2-9/2) Brampston Street, Tarragindi Virgil Street, Mt Gravatt Digby Street, Holland Park Roblyn Street, Mt Gravatt Cortis Street, Mt Gravatt East Greening Street, Mt Gravatt	 (See Attached Flyer) Brisbane City Council together with the Gold Coast 2018 Commonwealth Games Corporation wish to advise that the Queen's Baton Relay is planned to pass in the vicinity of Logan Road on Saturday 31 March 2018. As the baton moves through the area, road closures are required to ensure the safety of the batonbearers and spectators. Vehicle Access to and from the local area is expected to be restricted for up to two hours from 12.30pm-2.30pm. 				
Term 1 School Enforcement List	Park Improvements				
Wellers Hill SS Marshall Road SS Holland Park SS St Elizabeth's Catholic Primary	 Removal of Joachim Street (HPW) playground due to safety concerns Baylis Street (HPW) Playground shade sails have been ordered New Climbing net has been ordered for Glindemann Park (HP) Shaftesbury Street Park (TG) – Fencing along bikeway has been ordered Seville Road Park (HP) Car park has been listed for construction Ekibin Memorial Park Playground Upgrade 				
Report a Pothole	Road Works				
Lord Mayor Graham Quirk has today called on residents to "report a pothole" after Brisbane received more than 100mm of rain in just over a fortnight, causing thousands of potholes to open up across the city's road network. Council has filled close to 3000 potholes in the past fortnight, that had opened up as a result of persistent rain, but with daily rain causing havoc on Brisbane roads, the Lord Mayor wants residents dial in problem potholes. "Crews have been out daily repairing potholes, but we want residents to be our eyes in the suburbs, letting us know as soon as potholes appear, so we can arrange for urgent repair," Cr Quirk said.	 Prior Street (Windmill to Toohey Road) Tarragindi Localised no parking restrictions following survey with local residents. Sexton Road and Ruby Avenue Tarragindi local Traffic Improvements approved. Installing a ped refuge on Sexton Street, west of Ruby Avenue Installing new kerb and channel on the western side Ruby Avenue Improving kerb ramps and sections of footpath Installing line marking 				

Residents who spot potholes can report these to Council by phoning 3403 8888.	- Turfing
Each year Council produces 450,000 tonnes of asphalt, which is used for road resurfacing and pothole	
Bus Stop Improvement Program	Kerbside Collections
 Windmill Street near Prior Street Tarragindi Logan Road at Mt Gravatt Central, Mt Gravatt Creek Road at Greenmeadows South, Mt Gravatt East The program involves undertaking a number of accessibility improvements across the network, wit the majority of works involving activities such as: Relocating or straightening J-Poles Installing or rotating bus stop timetables Installing tactile markers Upgrading, installing or relocating bus stop seats Extending or constructing new concrete slabs Installing kerb and channel A small number of sites may also involve replacing, relocating or installing new shelters. 	Mt Gravatt & Mt Gravatt East 12 March 2018 Tarragindi 5 March 2018
• DTMR Works	Recent Footpaths Installations/Upgrades
 Esher Street Bridge Joint Replacement Works The Department of Transport & Main Roads will undertake bridge rehab works on the Esher Street Bridge Overpass between Vista Avenue, Tarragindi and Mananda Street, Holland Park West. These works are scheduled for late January and will take four nights to complete. Construction hours will be from 7pm to 5am on Monday to Thursday nights, weather permitting. 	 Arabillia Street Pozieres Street, Tarragindi Percival Tce, Holland Park Monkton Street, Holland Park West Dalgety Street, Mt Gravatt East Megalong Street Enderby Street, Mt Gravatt East
	SAM Locations



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 City Projects Office

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Dedicated to a better Brisbane

15 January 2018

Dear resident/business owner

Bus Stop Accessibility Improvement Program Start of construction

Construction of the Bus Stop Accessibility Improvement program is currently underway across Brisbane. The program is required to ensure all bus stops are compliant with the *Disability Discrimination Act* 1992 and the *Disability Standards for Accessible Public Transport* 2002.

As part of this program, works are expected to take place near your property within the next three months, weather permitting, between the hours of 7am and 5pm, Monday to Saturday.

For safety reasons some works may need to be undertaken at night when traffic and pedestrian volumes are lowest.

Works may include, but are not limited to, upgrades to boarding points, access paths, waiting areas, signage, tactile ground surface indicators and bus stop furniture.

Brisbane City Council will endeavour to keep this disturbance to a minimum where possible. We apologise in advance for any disruption caused and thank you for your patience while we complete this work.

This program, which started in April 2015, aims to upgrade the bus stop network across Brisbane to provide improved accessibility for all public transport users. The works have been prioritised based on location, access to community and disability services, patronage and Council priorities.

The Bus Stop Accessibility Improvement Program is part of Council's *Brisbane Vision 2031* to provide a safe, accessible and well-connected city for everyone. The program aligns with Council's *Access and Inclusion Plan*, which aims to achieve universal inclusion of all residents and visitors to Brisbane.

If you have any questions about this work or would like more information, please contact our free call information line on 1800 600 163 or email cityprojects@brisbane.qld.gov.au. For information outside of business hours please call Council's 24-hour contact centre on (07) 3403 8888.

Kind regards

City Projects Team | BRISBANE CITY COUNCIL



Dedicated to a better Brisbane

August 2017

LANDSCAPE ARCHITECTURE



EVENT AND ROAD CLOSURES

Queen's Baton Relay - Holland Park

The Queen's Baton Relay (QBR) is occurring as part of the Gold Coast 2018 Commonwealth Games (GC2018). It's a Games tradition that celebrates the Commonwealth's diversity, inspires community pride and excites people about the world-class festival of sports and culture to come.

The Baton will pass through the Brisbane Local Government Area (LGA) on 30 March (Good Friday) and 31 March (Easter Saturday) 2018.

For the safety and security of the event, traffic management plans will be in place, with Queensland Police, State Emergency Services and Accredited Traffic Controllers implementing full road closures as the relay makes its way through the Brisbane LGA.

For residents and businesses in Holland Park

Brisbane City Council, together with the Gold Coast 2018 Commonwealth Games Corporation (GOLDOC) wish to advise the QBR is planned to pass in the vicinity of your property on **Saturday 31 March 2018**.

As the Baton moves through your area, road closures are required to ensure the safety of the batonbearers and spectators. Vehicle access to and from your property is expected to be restricted for up to two hours, **from 12.30-2.30pm**, and some changes to parking arrangements will be implemented along the route.

Please note these times are subject to change, and are dependent on weather and operational activities on the day.

For more details about local traffic impacts, the relay route and to use Council's QBR interactive map, visit **brisbane.qld.gov.au/gc2018-transport** or phone **3403 8888**.

Emergency vehicles

Emergency vehicle access will be maintained along the route should assistance be required. Access will be facilitated by local traffic control and managed through a dedicated operations centre in which all key agencies will be in attendance to facilitate any assistance required.

Public transport

Road users and those requiring public transport are encouraged to plan ahead when travelling on these days, as services will be detoured and delays are to be expected. On Saturday 31 March, Holman Street ferry terminal will be serviced by CityCat services from 9am-5pm. Additional limited stop services will occur at New Farm Park ferry terminal. These services will not be timetabled. Ferry services will otherwise remain unaffected. For more information on public transport changes, visit **translink.com.au** or phone TransLink on **13 12 30**.

Taxis and rideshare services

The Taxi Council and rideshare services have been advised of this event and potential impacts to their customers. Please allow time for potential delays to your journey.

Street parking

Some temporary changes to on-street parking arrangements will be implemented along the QBR route. Areas affected will be signed up to 24 hours prior to the QBR occurring. Please take note of changes, as illegally parked vehicles may be relocated to enable the QBR convoy to pass through.

For cyclists

Due to the road closures and spectator use of footpaths, cyclists may also be impacted by the QBR event across Brisbane. Please plan ahead to avoid delays. A detailed map of the route can be viewed at **brisbane.gld.gov.au/gc2018-transport**

Community celebration events

Don't miss your chance to see the Baton, engage with the batonbearers and join in the fun at a QBR community celebration event. Your closest event will be at C.B. Mott Park, Holland Park at 11.30am on Saturday 31 March. Roads will be closed in the area around the community celebration event from 12.30-2.30pm, so get there early to see the Baton arrive. For more information on this event and other planned community celebration events across Brisbane, visit **brisbane.qld.gov.au/gc2018**

More information

Every effort will be made to minimise impacts to the local community and we thank you for your patience and cooperation during this GC2018 celebratory event. If you have any questions, please contact Council on **3403 8888**.





